

A meeting of the **HINCHINGBROOKE COUNTRY PARK JOINT GROUP** will be held in **THE WREN ROOM, COUNTRYSIDE CENTRE, HINCHINGBROOKE COUNTRYSIDE PARK** on **FRIDAY, 14 OCTOBER 2016** at **10:00 AM** and you are requested to attend for the transaction of the following business:-

**Contact
(01480)**

APOLOGIES

1. ELECTION OF CHAIRMAN

To elect a Chairman of the Hinchingsbrooke Country Park Joint Group for the remainder of the Municipal Year.

2. MINUTES (Pages 5 - 8)

To approve as a correct record the Minutes of the meeting held on 11th March 2016.

**M Sage
388169**

3. MEMBERS' INTERESTS

To receive from Members declarations as to disclosable pecuniary and other interests in relation to any Agenda Item.

4. APPOINTMENT OF VICE-CHAIRMAN

To appoint a Vice-Chairman of the Hinchingsbrooke Country Park Joint Group for the remainder of the Municipal Year.

5. MEMBERSHIP OF THE GROUP

To note the Membership of the Group for 2016/17 as follows:

(a) Cambridgeshire County Council

Councillor Peter Ashcroft

(b) Huntingdonshire District Council

Councillors R C Carter, Ms A Dickinson, T F Hayward and R J West.

6. SENIOR RANGER'S REPORT (Pages 9 - 14)

To receive a report by the Senior Ranger on park activities for the period March – August 2016.

J Arnold / C Moss

7. EXCLUSION OF THE PRESS AND PUBLIC

To resolve –

that the press and public be excluded from the meeting because the business to be transacted contains information relating to the financial and business affairs of a particular person (including the authority holding that information).

8. CONTRACTURAL ARRANGEMENTS AND POTENTIAL IMPROVEMENT PROGRAMME, HINCHINGBROOKE COUNTRY PARK (Pages 15 - 20)

To consider a report by the Head of Operations.

**N Sloper
388635**

9. DATE OF NEXT MEETING

To note that the next meeting of Hinchingsbrooke Country Park Joint Group will be held on 24th March 2017 at 10am.

WALK ALONG IMPROVED FOOTPATH

To highlight the support given by the Friends of Hinchingsbrooke Park, at the conclusion of the meeting Members are invited to a walk along the improved footpath on Pine Avenue and at the entrance to Christie Drive.

Dated this 5th day of October 2016



Head of Paid Service

Notes

1. Disclosable Pecuniary Interests

(1) *Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.*

(2) *A Member has a disclosable pecuniary interest if it -*

(a) relates to you, or

(b) is an interest of -

(i) your spouse or civil partner; or

(ii) a person with whom you are living as husband and wife; or

(iii) a person with whom you are living as if you were civil partners

and you are aware that the other person has the interest.

(3) *Disclosable pecuniary interests includes -*

(a) any employment or profession carried out for profit or gain;

- (b) any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);
- (c) any current contracts with the Council;
- (d) any beneficial interest in land/property within the Council's area;
- (e) any licence for a month or longer to occupy land in the Council's area;
- (f) any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or
- (g) a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.

Non-Statutory Disclosable Interests

- (4) If a Member has a non-statutory disclosable interest then you are required to declare that interest, but may remain to discuss and vote providing you do not breach the overall Nolan principles.
- (5) A Member has a non-statutory disclosable interest where -
 - (a) a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the authority's administrative area, or
 - (b) it relates to or is likely to affect a disclosable pecuniary interest, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association, or
 - (c) it relates to or is likely to affect any body –
 - (i) exercising functions of a public nature; or
 - (ii) directed to charitable purposes; or
 - (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a Member or in a position of control or management.

and that interest is not a disclosable pecuniary interest.

2. Filming, Photography and Recording at Council Meetings

The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening at meetings. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and available via the following link [filming, photography and recording at council meetings.pdf](#) or on request from the Democratic Services Team. The Council understands that some members of the public attending its meetings may not wish to be filmed. The Chairman of the meeting will facilitate this preference by ensuring that any such request not to be recorded is respected.

Please contact Melanie Sage, Democratic Services Team, Tel No. 01480 388169/e-mail Melanie.Sage@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Elections & Democratic Services Manager and we will try to accommodate your needs.

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.